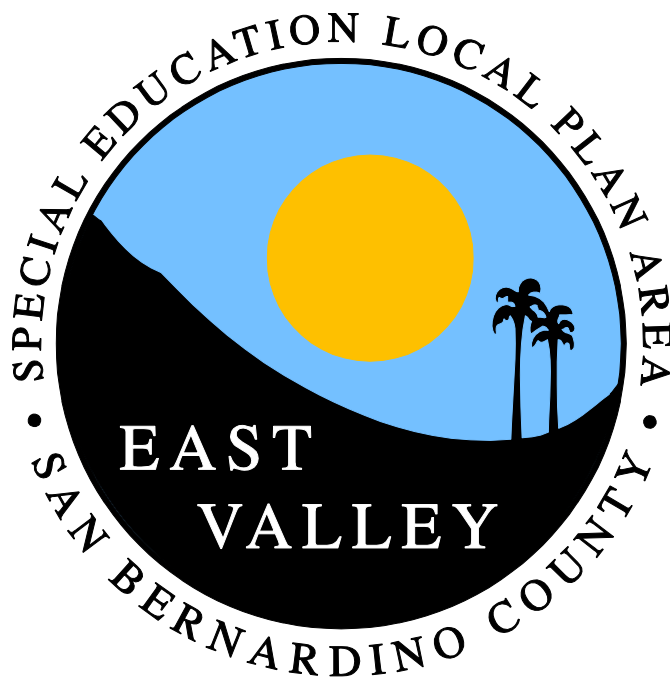


East Valley Special Education Local Plan Area
Services Guide



Patty Metheny, EdD, Administrator
July 2, 2016

MISSION STATEMENT

The mission of the East Valley Special Education Local Plan Area is to ensure the provision of quality education that recognizes, respects and meets the individual needs of a diverse student population.

In support of this commitment we will provide a well-trained staff dedicated to:

- Working in partnership with schools, families and the community
- Helping all students become successful members of society
- Encouraging learning as an unlimited life-long process

OVERVIEW

The East Valley Special Education Local Plan Area (SELPA) coordinates special education services for approximately 9,000 special education students within five school districts, including Colton Joint Unified, Redlands Unified, Rialto Unified, Rim of the World Unified, Yucaipa-Calimesa Joint Unified, plus San Bernardino County Schools-East Valley Student Services. They have joined together to ensure that students with disabilities are provided appropriate educational services in the least restrictive environment.

The Superintendents from each of the districts and the Student Services Assistant Superintendent form the Board of Directors of the East Valley SELPA. The Board oversees the implementation of the Special Education Local Plan and gives direction and supervision to the SELPA Administrator.

The SELPA Administrator is responsible for developing and implementing procedures in accordance with the Board of Directors' policies. Other responsibilities include:

- Initiating proposed policies for adoption by the Board of Directors
- Serving as chairperson of SELPA Steering Committee, Finance Committee and Ad Hoc Committees
- Developing and implementing operating procedures
- Coordinating regionalized services
- Developing annual income and expenditure budgets for the SELPA
- Serving as the Executive Secretary to the Board of Directors
- Representing the SELPA at local, regional and state meetings

Personnel in the East Valley SELPA are a resource to all staff members and parents within the member districts. Responsibilities of all SELPA personnel follow the guidelines established by the Board of Directors.

REGIONALIZED SERVICES

Patty Metheny, EdD, SELPA Administrator

Working with a representative from each participating district or agency, the SELPA Administrator provides opportunities and resources for professional growth and inservice training and is responsible for the coordination of the Program Specialist Services.

Responsibilities are:

- Coordinating regular and special education staff training opportunities
- Coordinating support personnel inservice and training
- Providing parent education and support
- Developing SELPA Personnel Development offerings
- Conducting evaluations of program specialists
- Conducting required state program evaluations
- Facilitating professional collaboration groups
- Representing SELPA at local, regional and state meetings
- Directing the development of needs assessment questionnaires
- Providing trainings to district personnel
- Coordinating curriculum resources
- Revising SELPA policies and procedures handbook
- Developing interagency agreements
- Reviewing and revising SELPA forms to comply with state and federal law

DUE PROCESS

Laura Chism, Program Manager

The Program Manager serves professional staff, parents, students and administrators and is under the direction and supervision of the SELPA Administrator.

Working with a representative from each participating district or agency, the Program Manager coordinates due process functions, compliance issues, and placement of students.

Responsibilities include:

- Investigating complaints regarding special education programs
- Assisting districts in mediations and fair hearings
- Providing information on state and federal law
- Assisting districts with coordinated compliance review preparation
- Assisting in non-public and state residential school placements
- Facilitating inter-district and inter-SELPA transfers
- Representing SELPA at local, regional and state meetings
- Providing program quality information
- Providing exemplary program information
- Providing inservices to district personnel
- Acting as a resource at Individual Education Program (IEP) team meetings

FISCAL SERVICES

Karen Mitchell, SELPA Consultant

The SELPA Consultant is responsible for coordinating the fiscal procedures and functions of the SELPA and acts in an advisory capacity to the districts regarding special education funding. Responsibilities include:

- Special education funding
- Management Information System for special education students
- Fiscal planning and compliance
- Budget development and implementation
- State reporting (fiscal and program/student)
- Service areas are J-50, Pupil Count (including Federal Quota & Deaf/blind registry), Grants, Low Incidence, and the Transition Partnership Project)

STAFF DEVELOPMENT OPPORTUNITIES

The East Valley SELPA offers a spectrum of training activities at a variety of levels designed to match learners' needs with program offerings.

"Our commitment is to ensure that our staff development efforts ultimately center around the improvement of education for our children. They are the future of this world and deserve the very best we can offer them. We provide a variety of opportunities for you to reflect, to grow, and to challenge yourself both personally and professionally."

It is the belief of East Valley SELPA that:

- Effective staff development programs recognize principles of adult learning and the continuous professional competence and commitment of all employees.
- Participation in professional development activities will enhance professional effectiveness.
- Staff development is most effective in bringing about change when programs are on-going and there is ample opportunity for follow-up.
- Needs identified by various constituent groups and individuals are the basis for designing staff development activities and trainings.
- Commitment to implement planned change is built through collaboration and communication.

For a complete listing of professional development activities please call the East Valley SELPA office at 909/252-4507 or visit the our website at www.sbcss.k12.ca.us/index.php/selpas/east-valley-selpa

East Valley SELPA Personnel

	TELEPHONE #
Administrator	
Patty Metheny, EdD	252-4507
Program Manager, Due Process	
Laura Chism	252-4507
Program Specialists	
Michelle Dalton	252-4521
Mary Anne Klenske	252-4524
Loni Kuhn	252-4520
Colleen Meland	252-4525
Jessica Lascano	252-4519
Shannon Vogt	252-4523
SELPA Consultant	
Karen Mitchell	252-4508
Clerical Staff	
Rosalva Contreras, Administrative Assistant	252-4507
Lisa Horsley, SELPA Specialist	252-4509
Tami Goldstein, SELPA Services Specialist	252-4502
Sarah Lerma, SELPA Services Specialist	252-4564
Robin Robbins, SELPA Services Specialist	252-4541
School-Based Occupational Therapy Staff	
Jo-Ann Vargas, Lead School Occupational Therapist II	252-4538
Danielle Allen, School Occupational Therapist II	252-4518
Amanda Cassetta, School Occupational Therapist II	252-4539
Patricia Chavez, School Occupational Therapist II	252-4511
Cady Graves, School Occupational Therapist II	252-4544
Nicole Ortiz, School Occupational Therapist II	252-4513
Educationally Related Mental Health Services Staff	
Tracy Schroeder, Program Manager Behavioral Health	252-4522
Andrea Choudhury, Behavioral Health Counselor	252-4507
Stacy Gray, Behavioral Health Counselor	252-4510
Sepehr Kalantari, Behavioral Health Counselor	252-4546
Gloria Ybarra, Behavioral Health Counselor	252-4537
Franceen Rosales, Behavioral Health Counselor	252-4536
Stacie Pasimio, Behavioral Health Counselor	252-4512
Transition Partnership Project Staff	
Catherine Fairchild-Cospy, Transition Case Technician	252-4516
Helen Junker, Transition Case Technician	252-4514
Elizabeth Dickson, Transition Case Technician	252-4517
Foster Youth Services Staff	
Bernadette Pinchback, FYS Program Manager	252-4501
Olga Valdez, FYS Specialist	252-4504
Adrienne Sanchez, Office Specialist II	252-4501

PROGRAM SPECIALISTS

In order to efficiently meet the needs of each district in the East Valley SELPA, the Program Specialists serve as a resource to administrators, regular education teachers, special education teachers, designated instruction and service personnel, students and parents, and are under the direction and supervision of the SELPA Administrator. The services they provide include:

- Alternatives to Special Education:** demonstrate instructional techniques to use before referring a child for special education
- Behavior Management:** develop, together with the teacher and student, behavior management plans for specific students
- Core Curriculum:** assist in developing and/or adapting the core curriculum to meet the changing needs of special education individuals in the classroom
- Evaluation:** evaluate children to provide additional information for program development or IEP information
- IEP Meetings:** serve as a resource person for IEP teams in development of IEP goals and objectives
- Instructional Techniques:** demonstrate specific instructional techniques or the use of specific materials
- Inclusion/Collaboration:** give assistance to teachers, parents and students in providing integration of special education students into regular education classrooms or into the community
- Observation:** observe or provide informal assessment of students about whom school personnel have serious concerns
- Regular Students with Special Needs:** provide strategies and materials to use with the child who does not qualify for special education services
- Specialized Materials:** assist in locating or preparing specialized materials for students with unique problems
- Training:** provide training to regular and special education teachers, instructional aides, administrators and parents on a variety of topics based on specific needs or requests
- Transition:** assist in planning for students at all levels who are preparing for transition from formal education to adult life

ITINERANT STAFF

Itinerant staff provide direct assistance to administrators, individual teachers, support staff, parents, and students as requested. Itinerant staff work in the following service areas:

School-Based Occupational Therapy

- Provide occupational therapy assessment & consultation for children 3-22 years of age in special education as part of a multidisciplinary team
- Evaluate abnormal patterns of posture & movement
- Assist teachers in developing functional fine motor goals for the IEP.
- Provide school-based, short-term occupational therapy
- Evaluate oral dysfunction

Educationally Related Mental Health Services

- Provide individual outpatient counseling and residential monitoring
- Collateral contact with teachers
- Collateral contact with parents
- Social Work Services: case-manager services (TBS, Success First)
- Attend IEP meetings